

St. Nicholas School

Application for Admission

Preschool

2023-2024



9501 Balboa Blvd.
Northridge, California 91325
(818) 886-6751
www.stnicholaseducation.com

ΑΙΕΝ ΑΡΙΣΤΕΥΕΙΝ: "ON-GOING EXCELLENCE"



St. Nicholas School

Preschool Admission Qualifications 2023-2024

St. Nicholas School is dedicated to the education of today's youth by developing a strong academic foundation, and building character along with artistic, physical, and social development bound with spiritual integrity. Our emphasis is on cultivating a positive sense of self-confidence, independence, responsibility, and Christian love within a multicultural faith community.

Applying to St. Nicholas School

To apply for admission to St. Nicholas School, all admissions documents must be completed and submitted, along with the appropriate fees. It is best to make an appointment with the Registrar to submit your forms. New students may be accepted for admission depending upon the number of openings available. Once classes are filled, all subsequent applicants are placed on a waiting list for future openings, in the order they are received.

ADMISSIONS REQUIREMENTS

Toddlers and Transitional Twos (non-potty trained) Classes:

1. Must be 18 months to 36 months of age by the date admission is sought.
2. Potty training is provided in school as an essential part of the daily routine.

Older Two-Year Old Class:

1. Must be two years of age.
2. Must be toilet-trained (no diaper-like or training pants)

Three-Year Old Classes:

1. Must be three years of age by September 1st of the academic year for which admission is sought.
2. Must be toilet-trained (no diaper-like or training pants)

Pre-Kindergarten Classes:

1. Must be four years of age by September 1st of the academic year for which admission is sought
2. Must be toilet-trained (no diaper-like or training pants)

APPLICATION PROCEDURES:

1. Complete the application forms which can be found on our website, www.stnicholaseducation.com, or picked up in the school office.
2. Mail or drop-off the application forms, with a **\$150** application fee, during office hours (8:00 a.m. – 4:00 p.m.)
9501 Balboa Blvd. Northridge, CA 91325
Use the driveway on Plummer St.
Or email to gbacoulis@stnicholaseducation.com OR sskiani@stnicholaseducation.com
Or FAX to (818) 886-3933
3. A parent interview with the Preschool Director will be scheduled after the application if one was not conducted during a tour.
4. Next, you will be sent a link to Gradelink to enroll your child and pay the \$295 enrollment fee. The following forms are to be completed and turned in:

_____ Copy of child's birth certificate	_____ Copy of the immunization records
_____ A Physician's Report completed by the child's physician	_____ Copy of Personal Rights (LIC 613A)
_____ Identification and Emergency Information Form (LIC 700)	_____ Copy of Parents' Rights (LIC 995)
_____ Consent for Emergency Medical Treatment (LIC 627)	
5. A student's place can only be officially reserved once all required enrollment forms and fees have been received and your FACTS tuition payment plan has been set up. If there are no openings available, the student will be placed on a waiting list.



St. Nicholas School

Application for Admission 2023-2024

Child's Name _____ Date _____
Last First Middle Initial

Home Address _____
Number and Street City State Zip Code

Age _____ by September 1, 2023 Male Female Birthday _____

Home Phone _____ Child's Religion _____

School Attending _____ Current Grade _____

School Address _____
Number and Street City State Zip Code

School Phone _____ Principal _____

St. Nicholas Church Member? Yes No

Siblings at St. Nicholas? Yes No Name(s) _____

Mother's Name _____ E-mail _____

Work Phone _____ Cell Phone _____

Address (if different from above) _____
Number and Street State Zip Code

Father's Name _____ E-mail _____

Work Phone _____ Cell Phone _____

Address (if different from above) _____
Number and Street State Zip Code

Heard about St. Nicholas School through:

- | | | |
|--|--------------------------------------|---|
| <input type="checkbox"/> Friend _____ | <input type="checkbox"/> Banner | <input type="checkbox"/> Brochure |
| <input type="checkbox"/> Greek Festival | <input type="checkbox"/> Website | <input type="checkbox"/> Parent is Alumni |
| <input type="checkbox"/> Parent is Church Member | <input type="checkbox"/> Other _____ | |

I understand that withholding or misrepresenting information requested in this application may jeopardize admission or enrollment at St. Nicholas School. My signature below indicates that all information contained in this application is correct, complete, and honestly presented.

I UNDERSTAND AND AGREE THAT THE APPLICATION FEE IS NON-REFUNDABLE

Signature of Mother of Guardian

Date

Signature of Father of Guardian

Date

NOTICE OF NON-DISCRIMINATION POLICY AS TO STUDENTS

St. Nicholas School, 9501 Balboa Blvd., Northridge, admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at St. Nicholas School. St. Nicholas School does not discriminate on the basis of race, color, and/or national and ethnic origin in the administration of its education policies, admissions policies, scholarship, athletic, and other school-administered programs.



St. Nicholas School

Preschool Criteria Sheet 2023-2024

Student's Name: _____

Birthday: _____

PLEASE CHECK WHAT APPLIES:

- | | |
|---|---|
| <input type="checkbox"/> Toilet trained | <input type="checkbox"/> Speaks understandably |
| <input type="checkbox"/> Feeds self | <input type="checkbox"/> Seldom speaks |
| <input type="checkbox"/> Needs help feeding self | <input type="checkbox"/> Speaks in sentences |
| <input type="checkbox"/> Eats almost all food | <input type="checkbox"/> Does not speak English |
| <input type="checkbox"/> Eats very few foods | <input type="checkbox"/> Speech impediment |
| <input type="checkbox"/> Has temper tantrums | <input type="checkbox"/> Initiates own actions |
| <input type="checkbox"/> Teases other children | <input type="checkbox"/> Follows requests |
| <input type="checkbox"/> Overactive | <input type="checkbox"/> Cares for own property |
| <input type="checkbox"/> Highly excitable | <input type="checkbox"/> Is attentive |
| <input type="checkbox"/> Timid and/or shy | <input type="checkbox"/> Has many interests |
| <input type="checkbox"/> Plays well with others | <input type="checkbox"/> Few interests |
| <input type="checkbox"/> Is "picked on" by others | <input type="checkbox"/> Has many fears |
| <input type="checkbox"/> Overly aggressive | <input type="checkbox"/> Cries easily |

MY CHILD NEEDS TO:

- | | |
|---|--|
| <input type="checkbox"/> Adjust to other children | <input type="checkbox"/> Manage anxiety better |
| <input type="checkbox"/> Become less active | <input type="checkbox"/> Get interested in something |
| <input type="checkbox"/> Become more active | <input type="checkbox"/> Acquire manual/motor skills |
| <input type="checkbox"/> Become more cooperative | <input type="checkbox"/> Become self-reliant |

Please share any information that would help us understand your child's development needs:



St. Nicholas School

Earthquake Information 2023-2024

Parents are charged a nominal fee that is included in the Your Child Benefit Fee each year to purchase earthquake supplies for their child. These supplies are adequate for three days for each child. Emergency earthquake supplies for the students and staff are stored in a centrally located unit away from the school buildings. They include first aid equipment, food, water, and sanitary supplies. Included too, will be an emergency card and comfort letter for each child. The policy of Saint Nicholas School is that in the event of an emergency, children will be kept at school until a designated individual picks them up. We hope that we will never have the need to use these supplies, but we can all rest a little easier knowing that we have done what we can for the care, protection and safety of our children.

ADDITIONAL EMERGENCY SUPPLIES THAT YOU PROVIDE CONSIST OF THE FOLLOWING :

COMFORT LETTER

A short reassuring note of love to your child from you! If your child has a nickname that you use, a favorite poem or saying, family photo, or scripture, please indicate that in the note. Notes from home will reassure children that they are loved, that parents are thinking of them at this difficult time, and that someone else they know will arrive as soon as possible to pick them up. Remind your children that they can help by keeping their faith, being obedient to those in charge, and showing their best manners. Please put the letter in a SMALL Ziploc bag. Please write your child's full name in large print on the back of the letter and fold it so that the name can be read through the outer bag.



St. Nicholas School

Tuition 2023-2024

Preschool

ENROLLMENT FEE	\$295	per child per year
PARENT/STUDENT VOLUNTEER FEE	\$100	with no volunteer hours
FEE	\$50	with volunteer hours
YOUR CHILD BENEFIT FEE	\$275	per child per year

Three Year Old and Pre-Kindergarten Classes*

Half days 8:15-12:30	Yearly	10 months
5 half days	\$7900	\$790

Full time 8:15-3:00	Yearly	10 months
5 full days	\$9,400	\$940

Toddler and Two Year Old Classes*

Half days 8:15-12:30	Yearly	10 months
5 half days	\$8,480	\$848

Full time 8:15-3:00	Yearly	10 months
5 full days	\$9,980	\$980

**In order to receive the St. Nicholas membership discount on tuition, you must have completed your Stewardship pledge from 2022 pledge and submitted your pledge for 2023 and be current on payments.

Important Tuition and Fees Information

- A Tuition Payment Plan must be signed for each school year by the parent(s)/legal guardian(s).
- Your Child Benefit Fee covers: art supplies, classroom materials, and a yearbook.
- All fees, advanced deposits, and tuition are non-refundable and non-excusable.
- All fees and tuition are paid through FACTS. You will receive an email invitation from FACTS regarding your tuition and incidental contracts. You must enroll in FACTS and set up your banking institution.
- Once enrolled, payment of the full annual tuition amount is the responsibility of the party/parties signing the Tuition Agreement. Tuition payment plans are set up by you through FACTS.
- Payment of the annual tuition and all other fees are expected according to the terms of your designated monthly agreement.
- Tuition credit for absences, family vacations, non-operational days, and closed holidays will not be given.
- St. Nicholas School reserves the right to withhold student records, including, but not limited to report cards if the status of an account is not current.
- The parent/student activity fee is discounted upon the parent volunteering for a total of 10 hours throughout the school year. The commitment form must be submitted to the office by August 31, 2023. If it is not turned in by that time, a charge of \$100 will be added to your FACTS account. If you are unable to fulfill your commitments by June 1, 2024, your family will be charged \$10.00 per hour, not met, to your FACTS account. Hours may include fundraisers, field trips & classroom activities.

St. Nicholas School offers, by separate agreement and fee schedule, morning and after-school Daycare, Summer Enrichment, and Camp programs.



St. Nicholas School

Preschool Schedule Options 2023-2024

Student's Name

Birthday

Parent/Guardian Signature

I am registering my child for the option checked below. Any desired change must be approved by the Preschool Director and the school office. To facilitate a smooth transition, I agree to at least a two-week notice, accompanied by a new Preschool Schedule Options form filled out.

FULL TIME 8:15 - 3:00

HALF TIME 8:15 - 12:30

FOR OFFICE USE ONLY

Approved by Preschool Director

Date

Start Date

Room #



St. Nicholas School

Daycare Information and Fees 2023-2024

Daycare is available before and after school hours. It is provided on a daily basis, as needed. Any student arriving before 8:00 a.m. will be charged for daycare.

GRADE	PRESCHOOL	K - 8TH
Before School	7:00 - 8:00 a.m. MUST BE SIGNED IN BY ADULT	7:00 - 8:00 a.m. MUST BE SIGNED IN BY ADULT
After School	3:15 - 6:00 p.m. MUST BE SIGNED OUT BY ADULT	3:15 - 6:00 p.m. MUST BE SIGNED IN OUT ADULT

DAYCARE RATE SCHEDULE

Daily Rates	Before School	After School
One Child	\$10	\$20
Each additional Child	\$8	\$18

LATE FEES: No child may arrive before 7:00 a.m. If a child is NOT picked up and signed out by 6:00 p.m., a flat fee of \$20 plus \$1 for every minute the child(ren) remains in school after 6:00 p.m. will be charged per child.



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Tuition Payment Plan 2023-2024

Payment Plan (Check one):

- One Payment** Due by August 15 for a 5% discount off tuition
 - Two Payments** Due by August 15 and January 15 for a 3% discount off tuition
 - Ten Payments** First payment is due in June and the final payment is due in May.
- **For new students, the first payment is due upon enrollment on FACTS**



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Preschool Schedule 2023-2024



- 8:15 - 8:40 Children Arrive/Free Play
- 8:45 - 9:05 Morning Stretch & Exercise (P.E. Outside)
- 9:10 - 9:40 Circle Time PS/PK (Toddler Recess)
- 9:40 - 10:00 Snack
- 10:00 - 10:50 Lang.Arts/ Math/ Theme (Toddler Circle Time)
- 10:40 - 11:10 Recess: Rooms 9 & 10
- 10:50 - 11:15 Rhythm/ Music/ Story (Toddler Crafts/Outdoor/Music)
- 11:15 - 11:45 Recess: Rooms 6, 7 & 8
- 11:45 - 11:50 Bathroom/Wash Hands
- 11:50 - 12:30 Lunch/Prep For Home & Nap
- 12:45 - 2:30 Nap
- 2:30 - 2:45 Wake Up & Snack
- 2:45 - 3:00 Free Play/Prepare To Go Home ☺

