

St. Nicholas School

Application for Admission

Preschool

2020-2021



9501 Balboa Blvd.
Northridge, California 91325
(818) 886-6751
www.stnicholaseducation.com

AIEN APISTEYEIN: "ON-GOING EXCELLENCE"



St. Nicholas School

Preschool Admission Qualifications 2020-2021

St. Nicholas School is dedicated to the education of today's youth by developing a strong academic foundation, and building character along with artistic, physical, and social development bound with spiritual integrity. Our emphasis is on cultivating a positive sense of self-confidence, independence, responsibility, and Christian love within a multicultural faith community.

Applying to St. Nicholas School

To apply for admission to St. Nicholas School, all admissions documents must be completed and submitted, along with the appropriate fees. It is best to make an appointment with the Registrar to submit your forms. New students may be accepted for admission depending upon the number of openings available. Once classes are filled, all subsequent applicants are placed on a waiting list for future openings, in the order they are received.

ADMISSIONS REQUIREMENTS

Toddlers and Transitional Twos (non potty trained) Classes:

1. Must be 18 months to 36 months of age by the date admission is sought.
2. Potty training is provided in school as an essential part of the daily routine.

Older Two-Year Old Class:

1. Must be two years of age.
2. Must be toilet-trained (no diaper-like or training pants)

Three-Year Old Classes:

1. Must be three years of age by September 1st of the academic year for which admission is sought.
2. Must be toilet-trained (no diaper-like or training pants)

Pre-Kindergarten Classes:

1. Must be four years of age by September 1st of the academic year for which admission is sought
2. Must be toilet-trained (no diaper-like or training pants)
3. **Pre-Kindergarten program is a mandatory minimum of 5 half days**

APPLICATION PROCEDURES:

1. Complete the application forms which can be found on our website, www.stnicholaseducation.com or picked up in the school office.
2. Mail or drop-off the application forms, with a **\$100** application fee, during office hours (8:00 a.m. – 4:00 p.m.)
9501 Balboa Blvd. Northridge, CA 91325
Use driveway on Plummer St.
Or email to gbacoulis@stnicholaseducation.com OR sskiani@stnicholaseducation.com
Or FAX to (818) 886-3933
3. A parent interview with the Preschool Director will be scheduled after the application, if one was not conducted during a tour.
4. Next, you will be sent a link to gradelink to enroll your child and pay the \$295 enrollment fee. The following forms are to be completed and turned in:

_____ Copy of child's birth certificate	_____ Copy of the immunization records
_____ A Physician's Report completed by the child's physician	_____ Copy of Personal Rights (LIC 613A)
_____ Identification and Emergency Information Form (LIC 700)	_____ Copy of Parents' Rights (LIC 995)
_____ Consent for Emergency Medical Treatment (LIC 627)	
5. A student's place can only be officially reserved once all required enrollment forms and fees have been received and your FACTS tuition payment plan has been set up. If there are no openings available, the student will be placed on a waiting list.



St. Nicholas School

Application for Admission 2020-2021

Child's Name _____ Date _____
Last First Middle Initial

Home Address _____
Number and Street City State Zip Code

Grade _____ in September 2020 Male ☐ Female ☐ Birthday _____

Home Phone _____ Child's Religion _____

School Attending _____ Current Grade _____

School Address _____
Number and Street City State Zip Code

School Phone _____ Principal _____

St. Nicholas Church Member? Yes ☐ No ☐ Greek Spoken? Yes ☐ No ☐

Siblings at St. Nicholas? Yes ☐ No ☐ Name(s) _____

Mother's Name _____ E-mail _____

Work Phone _____ Cell Phone _____

Address (if different from above) _____
Number and Street State Zip Code

Father's Name _____ E-mail _____

Work Phone _____ Cell Phone _____

Address (if different from above) _____
Number and Street State Zip Code

Heard about St. Nicholas School through:

- | | | |
|--|--------------------------------------|---|
| <input type="checkbox"/> Friend _____ | <input type="checkbox"/> Banner | <input type="checkbox"/> Brochure |
| <input type="checkbox"/> Greek Festival | <input type="checkbox"/> Website | <input type="checkbox"/> Parent is Alumni |
| <input type="checkbox"/> Parent is Church Member | <input type="checkbox"/> Other _____ | |

I understand that withholding or misrepresenting information requested in this application may jeopardize admission or enrollment at St. Nicholas School. My signature below indicates that all information contained in this application is correct, complete, and honestly presented.

I UNDERSTAND AND AGREE THAT THE APPLICATION FEE IS NON-REFUNDABLE

Signature of Mother of Guardian

Date

Signature of Father of Guardian

Date

NOTICE OF NON-DISCRIMINATION POLICY AS TO STUDENTS

St. Nicholas School, 9501 Balboa Blvd., Northridge, admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at St. Nicholas School. St. Nicholas School does not discriminate on the basis of race, color, and/or national and ethnic origin in the administration of its education policies, admissions policies, scholarship, athletic and other school-administered programs.



St. Nicholas School

Preschool Criteria Sheet 2020-2021

Student's Name: _____

Birthday: _____

PLEASE CHECK WHAT APPLIES:

- | | |
|---|---|
| <input type="checkbox"/> Toilet trained | <input type="checkbox"/> Speaks understandably |
| <input type="checkbox"/> Feeds self | <input type="checkbox"/> Seldom speaks |
| <input type="checkbox"/> Needs help feeding self | <input type="checkbox"/> Speaks in sentences |
| <input type="checkbox"/> Eats almost all food | <input type="checkbox"/> Does not speak English |
| <input type="checkbox"/> Eats very few foods | <input type="checkbox"/> Speech impediment |
| <input type="checkbox"/> Has temper tantrums | <input type="checkbox"/> Initiates own actions |
| <input type="checkbox"/> Teases other children | <input type="checkbox"/> Follows requests |
| <input type="checkbox"/> Overactive | <input type="checkbox"/> Cares for own property |
| <input type="checkbox"/> Highly excitable | <input type="checkbox"/> Is attentive |
| <input type="checkbox"/> Timid and/or shy | <input type="checkbox"/> Has many interests |
| <input type="checkbox"/> Plays well with others | <input type="checkbox"/> Few interests |
| <input type="checkbox"/> Is "picked on" by others | <input type="checkbox"/> Has many fears |
| <input type="checkbox"/> Overly aggressive | <input type="checkbox"/> Cries easily |

MY CHILD NEEDS TO:

- | | |
|---|--|
| <input type="checkbox"/> Adjust to other children | <input type="checkbox"/> Manage anxiety better |
| <input type="checkbox"/> Become less active | <input type="checkbox"/> Get interested in something |
| <input type="checkbox"/> Become more active | <input type="checkbox"/> Acquire manual/motor skills |
| <input type="checkbox"/> Become more cooperative | <input type="checkbox"/> Become self-reliant |

Please share any information that would help us understand your child's development needs:

PHYSICIAN'S REPORT—CHILD CARE CENTERS (CHILD'S PRE-ADMISSION HEALTH EVALUATION)

PART A – PARENT'S CONSENT (TO BE COMPLETED BY PARENT)

_____, born _____ is being studied for readiness to enter
(NAME OF CHILD) (BIRTH DATE)
St. Nicholas School. This Child Care Center/School provides a program which extends from 8 : 00
(NAME OF CHILD CARE CENTER/SCHOOL)
a.m./p.m. to 3:00 a.m./p.m., 5 days a week.

Please provide a report on above-named child using the form below. I hereby authorize release of medical information contained in this report to the above-named Child Care Center.

(SIGNATURE OF PARENT, GUARDIAN, OR CHILD'S AUTHORIZED REPRESENTATIVE)

(TODAY'S DATE)

PART B – PHYSICIAN'S REPORT (TO BE COMPLETED BY PHYSICIAN)

Problems of which you should be aware:

Hearing: _____ Allergies: medicine: _____
Vision: _____ insect stings: _____
Developmental: _____ food: _____
Language/Speech: _____ asthma: _____
other: _____

Other (Include behavioral concerns):

Comments/Explanations:

MEDICATION PRESCRIBED/SPECIAL ROUTINES/RESTRICTIONS FOR THIS CHILD:

IMMUNIZATION HISTORY: (Fill out or enclose California Immunization Record, PM-298.)

VACCINE	DATE EACH DOSE WAS GIVEN				
	1st	2nd	3rd	4th	5th
POLIO (OPV OR IPV)	/ /	/ /	/ /	/ /	/ /
DTP/DTaP/ DT/Td (DIPHTHERIA, TETANUS AND [ACELLULAR] PERTUSSIS OR TETANUS AND DIPHTHERIA ONLY)	/ /	/ /	/ /	/ /	/ /
MMR (MEASLES, MUMPS, AND RUBELLA)	/ /	/ /			
(REQUIRED FOR CHILD CARE ONLY)					
HIB MENINGITIS (HAEMOPHILUS B)	/ /	/ /	/ /	/ /	
HEPATITIS B	/ /	/ /	/ /		
VARICELLA (CHICKENPOX)	/ /	/ /			

SCREENING OF TB RISK FACTORS (listing on reverse side)

- ☐ Risk factors not present; TB skin test not required.
☐ Risk factors present; Mantoux TB skin test performed (unless previous positive skin test documented).
____ Communicable TB disease not present.

I have ☐ have not ☐ reviewed the above information with the parent/guardian.

Physician: _____ Date of Physical Exam: _____
Address: _____ Date This Form Completed: _____
Telephone: _____ Signature _____

☐ Physician ☐ Physician's Assistant ☐ Nurse Practitioner

RISK FACTORS FOR TB IN CHILDREN:

- * Have a family member or contacts with a history of confirmed or suspected TB.
 - * Are in foreign-born families and from high-prevalence countries (Asia, Africa, Central and South America).
 - * Live in out-of-home placements.
 - * Have, or are suspected to have, HIV infection.
 - * Live with an adult with HIV seropositivity.
 - * Live with an adult who has been incarcerated in the last five years.
 - * Live among, or are frequently exposed to, individuals who are homeless, migrant farm workers, users of street drugs, or residents in nursing homes.
 - * Have abnormalities on chest X-ray suggestive of TB.
 - * Have clinical evidence of TB.
-

Consult with your local health department's TB control program on any aspects of TB prevention and treatment.



St. Nicholas School

Earthquake Information 2020-2021

Parents are charged a nominal fee each year to purchase earthquake supplies for their child. These supplies are adequate for three days for each child. Emergency earthquake supplies for the students and staff are stored in a centrally located unit away from the school buildings. They include first aid equipment, food, water, and sanitary supplies. Included too, will be an emergency card and comfort letter for each child. The policy of Saint Nicholas School is that in the event of an emergency, children will be kept at school until a designated individual picks them up. We hope that we will never have the need to use these supplies, but we can all rest a little easier knowing that we have done what we can for the care, protection and safety of our children.

ADDITIONAL EMERGENCY SUPPLIES THAT YOU PROVIDE CONSIST OF THE FOLLOWING:

COMFORT LETTER

A short reassuring note of love to your child from you! If your child has a nickname that you use, a favorite poem or saying, family photo, or scripture, please indicate that in the note. Notes from home will reassure children that they are loved, that parents are thinking of them at this difficult time, and that someone else they know will arrive as soon as possible to pick them up. Remind your children that they can help out by keeping their faith, being obedient to those in charge and showing their best manners. Please put the letter in a SMALL Ziploc bag. Please write your child's full name in large print on the back of the letter and fold it so that the name can be read through the outer bag.



St. Nicholas School

Tuition 2020-2021

Preschool

ENROLLMENT FEE	\$295	per child per year
BOOSTER CLUB MEMBERSHIP	\$100	with no volunteer hours
	\$25	with volunteer hours *
SUPPLY FEE	\$95	per child per year

Preschool*

Half days 8:15-12:30	Yearly	10 months
5 half days	\$6,500	\$650

Full time 8:15-3:00	Yearly	10 months
5 full days	\$8950	\$895

Toddlers and Transitional Twos (non potty trained)*

Half days 8:15-12:30	Yearly	10 months
5 half days	\$7,150	\$715

Full time 8:15-3:00	Yearly	10 months
5 full days	\$9,500	\$950

*For families who are members of St. Nicholas Church, and your monthly stewardship (financial commitment) is current, your tuition discount will be reflected beginning on your June statement.

Important Tuition Information

- A Tuition Agreement must be signed for each school year by the parent(s)/legal guardian(s).
- All fees, advanced deposits, and tuition are non-refundable and non-excusable.
- All fees and tuition are paid through FACTS. You will receive an email invitation from FACTS regarding your tuition and incidental contracts. You must enroll in FACTS and set up your banking institution.
- Once enrolled, payment of the full annual tuition amount is the responsibility of the party/parties signing the Tuition Agreement. Tuition payment plans are set up by you through FACTS.
- Payment of the annual tuition, and all other fees are expected according to the terms of your designated monthly agreement.
- Tuition credit for absences, family vacations, non-operational days, and closed holidays will not be given.
- St. Nicholas School reserves the right to withhold student records, including, but not limited to report cards, if the status of an account is not current.
- Booster Club discounted membership fee is reliant upon the parent volunteering for a total of 10 hours throughout the school year. If the volunteer hours are not fulfilled, the family will be charged for \$10.00 per hour not met on their final invoice. Hours may include fundraisers, field trips & classroom activities.*
- **Pre-Kindergarten program is a mandatory minimum of 5 half days**

St. Nicholas School offers, by separate agreement and fee schedule, morning and after school Daycare, Summer Enrichment and Camp programs.

Accounts are delinquent if not paid by the 15th of the month. A late charge of \$20.00 each month will be assessed on all accounts not current by the 15th of each month. If an account is overdue by 30 days and no arrangements have been made with the school office, the child may be suspended until the account is paid. There will be a \$20.00 charge for all returned checks.



St. Nicholas School

Preschool Schedule Options 2020-2021

Student's Name _____

Birthday _____

Parent/Guardian Signature _____

I am registering my child for the option checked below. Any desired change must be approved by the Preschool Director and the school office. To facilitate a smooth transition, I agree to at least a two week notice, accompanied with a new Preschool Schedule Options form filled out.

FULL TIME 8:15 - 3:00

HALF TIME 8:15 - 12:30

FOR OFFICE USE ONLY

Approved by Preschool Director

Date

Start Date

Room #



St. Nicholas School

Daycare Information and Fees 2020-2021

Daycare is available before and after school hours. It is provided on a daily basis, as needed basis. Any student arriving before 8:00 a.m. will be charged for daycare.

GRADE	PRESCHOOL	K - 8TH
Before School	7:00 - 8:00 a.m. MUST BE SIGNED IN BY ADULT	7:00 - 8:00 a.m. MUST BE SIGNED IN BY ADULT
After School	3:15 - 6:00 p.m. MUST BE SIGNED OUT BY ADULT	3:15 - 6:00 p.m. MUST BE SIGNED IN OUT ADULT

DAYCARE RATE SCHEDULE

Daily Rates	Before School	After School
One Child	\$7	\$15
Each additional Child	\$6	\$12

LATE FEES: No child may arrive before 7:00 a.m. If a child is NOT picked up and signed out by 6:00 p.m., a flat fee of \$15 plus \$1 for every minute the child(ren) remain in school after 6:00 p.m. will be charged per child.



St. Nicholas School

Tuition Payment Plan 2020-2021

Payment Plan (Check one):

- ☐ **One Payment** Due by August 15 for a 5% discount off tuition
- ☐ **Two Payments** Due by August 15 and January 15 for a 3% discount off tuition
- ☐ **Ten Payments** First payment is due in June and the final payment is due in May.
 - **For new students, first payment is due upon enrollment**



St. Nicholas School

Supplies for Preschool 2020-2021



St. Nicholas School

Preschool Supplies 2020-2021

TODDLER and Transitional Class - (Please Label All Items)

- Diapers to last for the week (bring more every Monday)
- 1 - Diaper Genie Refill
- 1 - roll of small size or bathroom liner trash bags (for soiled clothing)
- 1 - roll of large size or bathroom liner trash bags (for soiled clothing)
- 3 - full change of clothes (shirts, pants, underwear, socks & shoes)
- 1 - regular size backpack - **WITHOUT WHEELS**
- 1 - recent photo of student 2" x 3"
- 1 - paint smock - Labeled
- 1 - full water bottle to be replaced when necessary/daily (NO BABY BOTTLES)
- 1 - plastic bottom pocket folder (NO three ring binders)
- 1- package of baby wipes per week, or as needed
- 2 - large boxes of tissues
- 1 - family picture (4 x 6)
- 1 - soft lunch box
- 1 - 8 pk. glue sticks
- 1 - box of jumbo size crayons
- 1 - 16 pack washable markers (thick)
- 1 - large box of Crayola watercolors
- 1 - box 24 count plastic forks
- 1 - box 24 count plastic spoons
- 1 - cot blanket with small pillow (Full Day children only)(No crib sheets allowed)
- 1- can of air freshener
- 1- translucent plastic pencil box with lid (size: 8.5x2.25x2.375 in.)

PRESCHOOL - (Please Label All Items)

- 1 - regular size backpack - **WITHOUT WHEELS**
- 1 - paint smock or over sized T-shirt -Labeled
- 1 - full water bottle to be replaced when necessary/daily- Labeled
- 1 - bottom pocket folder (NO three ring binders)- Labeled
- 2 - pkgs. of baby wipes
- 3 - Lysol spray
- 3 - Disinfecting wipes

- 2 - large boxes of tissues
- 1 - soft lunch box- Labeled
- 1 - 12 pk. Elmer's glue sticks
- 1 - box of 16 count crayons
- 1 - 12 pack washable markers
- 1 - Plastic Pencil Box 8.3" x 5.3" x 2.5"
- 2 - full change of clothes (shirts, pants, underwear, socks & shoes)- Labeled
- 1 - large box Crayola watercolors
- 1 - roll of small size or bathroom liner trash bags (for soiled clothing)
- 1 - roll of large size trash bags (for soiled blankets)
- 1- translucent plastic pencil box with lid (size: 8.5x2.25x2.375 in.)

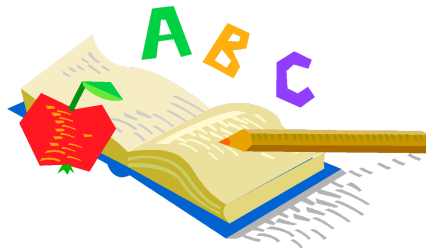
PRE-KINDERGARTEN - (Please Label All Items)

- 1 - Backpack **WITHOUT WHEELS**
- 1- full labeled water bottle replaced daily
- 2 - large box of tissues, per semester
- 1- large can of Lysol disinfecting spray, per semester
- 1- box of spoons and forks
- 1 - complete set of clothes with two pairs of underpants in Ziploc bag LABELED (no uniforms)
- 1 - pair of shoes
- 3 - pkgs. of baby wipes, per semester
- 1 - soft lunch box
- 1 - paint smock labeled
- 2 - boxes of 16 count Crayola crayons
- 1 - 12 pack Crayola washable markers (thin or thick)
- 2 - 12 pks. glue sticks (0.88 oz.), per semester
- 1 - set of 16 Crayola brand watercolors
- 1 - bottom pocket folder (NO 3 ring binders)
- 1- cot blanket, no pillows (Full Day children only)
- 1- eraser
- 1- translucent plastic pencil box with lid (size:8.5x2.25x2.375 in.)



St. Nicholas School

Preschool Schedule 2020-2021



- 8:15 - 8:40 Children Arrive/Free Play
- 8:45 - 9:05 Morning Stretch & Exercise (P.E. Outside)
- 9:10 - 9:40 Circle Time PS/PK (Toddler Recess)
- 9:40 - 10:00 Snack
- 10:00 - 10:50 Lang.Arts/ Math/ Theme (Toddler Circle Time)
- 10:40 - 11:10 Recess: Rooms 9 & 10
- 10:50 - 11:15 Rhythm/ Music/ Story (Toddler Crafts/Outdoor/Music)
- 11:15 - 11:45 Recess: Rooms 6, 7 & 8
- 11:45 - 11:50 Bathroom/Wash Hands
- 11:50 - 12:30 Lunch/Prep For Home & Nap
- 12:45 - 2:30 Nap
- 2:30 - 2:45 Wake Up & Snack
- 2:45 - 3:00 Free Play/Prepare To Go Home ☺

